

Kit Person Assistant

Chesterfield FC

20 Hours per week.

Annual salary £12,800

**JOB DESCRIPTION**

**Key Responsibilities:**

**Reporting to the Kit Manager :**

- Assist in managing the day-to-day operations related to team kits, including preparation, distribution, and maintenance.

- Inventory Management: Help maintain accurate records of kit inventory, ensuring all equipment and apparel are accounted for and in optimal condition.

- Kit Preparation: Aid in the preparation of kits for training sessions, matches, and travel, ensuring each player and staff member has the necessary items.

- Laundry Duties: Assist with the laundering and care of team kits, ensuring items are clean and ready for use.

- Logistics Coordination: Support logistical arrangements for kit transportation to home and away games.

- Equipment Maintenance: Assist In ensuring all equipment is maintained to high standards and report any damages or losses promptly.

- Match Day Duties: Assist in setting up the dressing room on match days, ensuring everything is organized and ready for player arrival.

- Collaboration: As directed by the Kit Manager to work closely with coaching staff, players, and other departments to assist in ensuring all kit-related needs are met efficiently. This will include working early mornings, weekends and evenings when required.

- Compliance: Adhere to the club's guidelines and health and safety standards in all kit-related tasks.

**Application Process:**

Please send your CV with two references to- secretary@chesterfield-fc.co.uk

Closing date: 25/07/2025

Chesterfield Football Club is an equal opportunity employer and welcomes applications from all qualified individuals.