

# GUIDE TO RENEWING YOUR SEASON TICKET



Season Ticket Holders are able to renew on behalf of Friends and Family providing the relevant permissions have been set in your accounts.

## 1

### RENEW YOUR SEASON TICKET

If you wish to move seats, please contact the ticket office by emailing [tickets@chesterfield-fc.co.uk](mailto:tickets@chesterfield-fc.co.uk).

1. Click the link below to renew your season ticket, Enter your Supporter Number & Password

<https://www.eticketing.co.uk/chesterfieldfc/Authentication/Login>

2. Click on the account menu icon  located in the top right-hand side of your screen. In your notification panel click on RENEW NOW.

3. You will then be directed to a new screen confirming your seat location. Click ADD TO BASKET and PROCEED TO CHECKOUT.

\*If you wish to purchase additional Season Tickets you can do so by clicking 'choose seats'. You can renew on behalf of your Friends & Family providing you have set up the correct privileges.

4. Select your payment method.

5. Please review your order and confirm your details. You will then need to agree to the Terms & Conditions and click COMPLETE PURCHASE

CONGRATULATIONS your renewal is complete. You will now receive an EMAIL CONFIRMATION detailing your transaction to the email address on your Ticketing account.

## 2

### RENEW A SEASON TICKET FOR FRIENDS & FAMILY

If you wish to move seats, please contact the ticket office by emailing [tickets@chesterfield-fc.co.uk](mailto:tickets@chesterfield-fc.co.uk).

1. Click the link below to renew your season ticket, Enter your Supporter Number & Password

<https://www.eticketing.co.uk/chesterfieldfc/Authentication/Login>

2. Click on the account menu icon  located in the top right-hand side of your screen. In your notification panel click on RENEW NOW.

3. You will be taken to a new screen showing your seat location. Select ADD TO BASKET for the season tickets belonging to members of your network that you wish to renew, then click PROCEED TO CHECKOUT.

4. Select your payment method.

5. Please review your order and confirm your details. You will then need to agree to the Terms & Conditions and click COMPLETE PURCHASE

CONGRATULATIONS your renewal is complete. You will now receive an EMAIL CONFIRMATION detailing your transaction to the email address on your Ticketing account.